



7925 Neubert Springs Road Knoxville, TN 37920  
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# Electrical Services Order Form Sevierville Convention Center

Name of Event \_\_\_\_\_ Event Dates \_\_\_\_\_ Booth # \_\_\_\_\_  
 Company Name \_\_\_\_\_ Contact Name \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_ E-Mail \_\_\_\_\_

**BASIC SERVICE: (Flat Rate Per Event) ORDER MUST BE RECEIVED 14 DAYS PRIOR TO MOVE-IN DATE FOR ADVANCE RATE**

Code	Quantity	Description	Advance Rate	Standard Rate	Total
901		120V 0-2000 Watts (20 amps)	\$75.00	\$95.00	
902		120V Each additional 2000 Watts (20 amps)	\$75.00	\$75.00	
903		120/208V 1-Phase (0-30 amps)	\$135.00	\$170.00	
904		120/208V 3-Phase (0-30 amps)	\$150.00	\$190.00	
905		120/208V 1-Phase (31-50 amps)	\$160.00	\$205.00	
906		120/208V 3-Phase (31-50 amps)	\$175.00	\$225.00	
907		Labor for plug change (non-taxable)	\$30.00	\$30.00	
908		25-ft extension cord	\$20.00	\$25.00	
909		3-way power splitter	\$10.00	\$15.00	
910		Double spot light on 8' upright pole w/ base <small>(electricity not included)</small>	\$47.50	\$55.00	

**BULK ELECTRICITY: (Per Event Day)**

Code	Quantity	Description	Rate	Total
921		120/208V 1-Phase (60-200 amps)	\$225.00	
922		120/208V 3-Phase (60-200 amps)	\$225.00	
923		120/208V 1-Phase (250-400 amps)	\$430.00	
924		120/208V 3-Phase (250-400 amps)	\$430.00	

Cable ramps, stage cords, etc. are available. Call for pricing.

**Payment Policy:** To receive advance rates, orders **MUST BE RECEIVED 14 DAYS** prior to exhibitor move-in date and full payment must be included.  
**Late Request:** All orders received late will be charged at standard rate. No exceptions.  
**Cancellation Policy:** No refunds for cancellations.

<b>Subtotal</b>	
<b>Sales Tax (9.25%)</b>	
<b>TOTAL</b>	

**Credit Card Authorization:**

AMEX  Account Number: \_\_\_\_\_  
 VISA  Exp. Date: Month \_\_\_\_\_ Year \_\_\_\_\_ Verification Code: \_\_\_\_\_  
 Master Card  (Last 3 digits on back of card)

Cardholder's Name: \_\_\_\_\_  
 Card Billing Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Authorized Signature: \_\_\_\_\_  
 Print Name: \_\_\_\_\_

**REMIT TO ADDRESS:**  
 Griffin Electric Company  
 7925 Neubert Springs Road  
 Knoxville, TN 37920  
**Fax (865)249-8296**

**Conditions and Safety Regulations for Electrical Services**

Wall, column and permanent building utility outlets are not part of booth space and are not to be used by exhibitors, unless specified otherwise. All equipment, regardless of source of power, must comply with all federal, state and local building and safety codes. All service connections and overload protection to such equipment must be made by Griffin Electric Company only. All equipment must be properly tagged and wired with complete information as to type. All appropriate exhibitor's extension cords must be of the three-wire grounded type; residential-type extension cords and power strip cords are prohibited by local building and safety codes. All exposed non-current carrying metal parts of fixed equipment, which are liable to be energized, must be grounded.

\*\*The parties agree that the implied warranties of merchantability and fitness for a particular purpose and all other warranties, expressed or implied, are excluded from this agreement. Griffin Electric Company and Sevierville Convention Center do not assume any liability for damages or any type whatsoever or loss of anticipatory profits resulting from the use of equipment or services or delivery or installation, or damage of sort whatsoever to user's goods or equipment arising from any cause whatsoever.

**ALL ORDERS MUST BE RECEIVED BY MAIL OR FAX; NO PHONE ORDERS ACCEPTED!**  
**ALL ORDERS SUBJECT TO AVAILABILITY**  
**PAYMENT METHODS ACCEPTED: AMEX, VISA, M/C or MONEY ORDER**